

ELIZABETH SCHOOL DISTRICT C-1 - RECORD OF PROCEEDINGS



ELIZABETH SCHOOL DISTRICT C-1

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BOARD OF EDUCATION BOARD ROOM, DISTRICT OFFICE MINUTES OF MEETING FINAL May 4, 2015 (Business Session Meeting)

A Business Session Board Meeting of the Elizabeth School District was held on Monday, May 4, 2015, in the Board Room, District Office.

1.0 CALL TO ORDER

President Deb Spenceley called the Business Session BOE Meeting to order at 7:01pm.

ROLL CALL:

The following BOE Directors were present:

Director Carol Hinds

Director Chris Richardson

Director Deb Spenceley

Director Chip Swan and Director Dee Lindsey were not present.

Also present: Superintendent, Douglas Bissonette
Executive Administrative Assistant/Communication Director, Michele McCarron
Chief Finance Director, Ron Patera
HR Director, Kin Shuman
Technology Director, Marty Silva

3.0 PLEDGE OF ALLEGIANCE

President Deb Spenceley led the audience in the Pledge of Allegiance.

4.0 EDUCATION SHOWCASE

No Education Showcase

5.0 APPROVAL OF AGENDA/ADDITIONS/DELETIONS/BLANKET MOTION

A motion was made to approve the agenda.

Motion moved by Director Hinds

Motion seconded by Director Richardson

ROLL CALL:

Director Carol Hinds – aye

Director Chris Richardson - aye

Director Deb Spenceley - aye

The motion carried 3-0

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6.0 APPROVAL OF MINUTES

6.1 A motion was made to approve the minutes from 4/27/15 as written.

Motion Moved by Director Richardson

Motion Seconded by Director Hinds

ROLL CALL:

Director Carol Hinds – aye

Director Chris Richardson - aye

Director Deb Spenceley - aye

The motion carried 3-0

7.0 COMMUNICATIONS

7.1 HR Update

Human Resources Director Kin Shuman gave an update to the board. To date, for this school year, teacher turnover is at approximately 11%. The state average is approximately 15%. Although we are not at the end of the school year, in general, teacher turnover is much lower than in previous years. The reasons for teacher turnover vary including retirement and resigning to move out of state or work for another district. Unfortunately, some teachers are leaving the field of education. The district would like to recognize the 2015 retirees and to thank them for their years of service.

Carolyn Burgener (30 years)

Julie Becker (26 years)

Peggy Kuiken (22 years)

Kay Terry (21 years)

Garry Martin (11 years)

Amanda Goehry (7 years)

Deb Merrick (5 years)

7.2 Technology Update

Director of Technology Marty Silva communicated to the board several projects underway by the tech team.

- Upgrade/refresh computer labs at the schools. Due to budget constraints the computer labs will not be upgraded all at once but will be a phased approach.
- New district wide phone system, providing phones in each of the classrooms.
- The parent notification system we currently are using named SchoolReach was purchased by SchoolMessenger. The district will be transitioning to SchoolMessenger over the summer.
- A new Online Registration System is targeted for July/August implementation.

7.4 Chief Financial Officer Report

As part of the Financial Report, Chief Financial Officer Ron Patera explained that the district will be joining a Cooperative Purchasing group along with other districts, the State of Colorado, and other government entities. Vendors in the CO-OP are pre-approved and pre-qualified, which will help streamline district's bidding and request for proposal process.

Good News:

- Health insurance, no increase.
- According to latest legislation PPOR increase of \$263.56.
- With the unexpected ending fund balance in the 14-15 fiscal year, it gives the district more flexibility in addressing long standing serious capital issues, such as being able to pledge more reserves for the BEST grant.
- Unexpected fund balance also allows the district to put more dollars into one time stipends.
- The advisory committee has helped to dispel some myths and disseminate correct information.

Disappointing News:

- Enrollment continues to decline, which adversely affects total funding.
- While the amount of PPOR is slightly more than growth and inflation, more unfunded mandates are being forced on school districts.

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- The combination of declining enrollment and failure of ballot measures is exacerbating the district's problem in losing talented staff members and deferring critical capital expenditures. This will continue to hurt morale.

The Preliminary Budget for the 2015-2016 Fiscal Year will be presented to the board at the next BOE meeting scheduled for May 18 at 7:00pm.

7.4 Superintendent Report

Superintendent Douglas Bissonette is currently working with 12 other rural districts on a proposal called "Student-Centered Accountability Project". The project seeks to provide a framework for selected rural districts to create an accountability system that is more tailored to the needs and values of our students and rural communities. The proposal will be presented for consideration at the Colorado State Board of Education meeting on May 14th.

Mr. Bissonette also commended staff on the complicated and resource intensive implementation of state assessments. Rob McMullen has done an excellent job as the District Assessment Coordinator. Each school also has a test coordinator who worked beyond their normal duties to organize, train, implement and monitor testing according to very strict Department of Education rules. The technology department dedicated countless hours to ensure all the computer systems worked, that teachers and students were trained on the technology, and the problems were quickly resolved. As well, district teachers worked very hard to prepare students for the state assessments. There was a great deal of planning and coordination required among all levels of the organization. As one indication of the staff's good work, the district had no *misadministrations*. Any deviation from established testing procedures constitutes a misadministration.

Mr. Bissonette also recognized the entire staff for their hard work and focus during this very busy time of the year. The staff is doing a great job of staying focused on kids amidst the competing demands of finishing the year, while also preparing for next year.

7.5 Board Update

Members of the Board of Education continue to participate in Days at the Capital attending legislative sessions, meeting with legislative representatives, and presenting testimonies at hearings on behalf of our schools.

7.6 Public Participation

No public participation

8.0 CONSENT AGENDA

A motion was made to approve the consent agenda 8.1-8.6

Motion Moved by Director Richardson

Motion Seconded by Director Hinds

ROLL CALL:

Director Carol Hinds – aye

Director Chris Richardson - aye

Director Deb Spenceley - aye

The motion carried 3-0

8.1 Terminations/Resignations/Non-Renewals

Kristi Larson, Teacher, EHS

Constance Prinslow, Registrar, EHS

Wendy Dillon, Spec Svcs Office Mgr

Deb Merrick, Network Technician

Alison Whiteley, Teacher, SHE

8.2 New Hires

Tim Fischer, Head Custodian, EMS

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Patrick Gray, School Psych, SHE

8.3 110 Day Requests

8.4 2015-2016 Certified Pay Schedule (revised)

8.5 2015-2016 Classified Pay Schedule (revised)

8.6 2015-2016 Bus Driver Pay Schedule (revised)

9.0 Action Items

9.1 1st Reading and final approval Policy DJE Bidding Procedures

A motion was made to approve 9.1

Motion Moved by Director Hinds

Motion Seconded by Director Richardson

ROLL CALL:

Director Carol Hinds – aye

Director Chris Richardson - aye

Director Deb Spenceley - aye

The motion carried 3-0

10.0 DISCUSSION ITEMS

10.1 Policy BEAA Electronic Participation in school board meetings. Some board members that were present at the meeting expressed concerns with the electronic participation of board members in school board meetings. This will be further discussed at the next board meeting.

11.0 BOARD PLANNING

The next board meeting is scheduled for May 18, 2015

12.0 EXECUTIVE SESSION

No Executive Session.

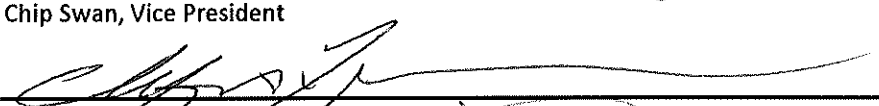
13.0 ADJOURNMENT

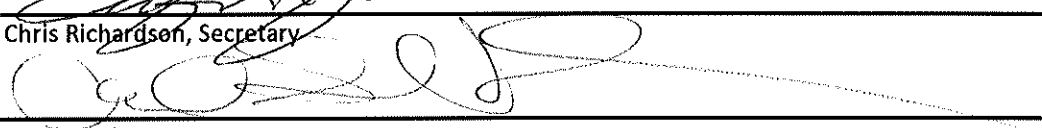
The board meeting adjourned at 7:57pm.

Respectfully Submitted,


Deb Spenceley, President


Chip Swan, Vice President


Chris Richardson, Secretary


Carol Hinds, Treasurer


Dee Lindsey, Assistant Secretary/Treasurer

Recorded by: Michele McCarron